

# ORGANIZATIONAL MEETING AGENDA

Standard Village Office 7:00 PM

Wednesday OCTOBER 9th, 2024

## AGENDA

1.0 CALL TO ORDER

2.0 GUEST Commissioner of Oaths (signing of Oaths done only at the start of new term)

3.0 NOMINATIONS

3.1 Mayor's Office

3.2 Deputy Mayor

4.0 DISCUSSION OF DUTIES

4.1 Appointments and Alternates

5.0 COUNCIL MEETINGS

5.1 Date, Time and Location

5.2 Procedural Changes

5.3 Per Diems

Regular & Committee Meetings  
Meeting in August Suspended with public notification  
Meetings over 4 hours  
Meetings under 1 hour  
Mileage

5.4 Signing Authority

6.0 OTHER BUSINESS

6.1 Appoint Auditor for the next year

6.2 Review Code of Conduct and sign annual commitment

6.3 Review Procedural Bylaw

6.4 Review Strategic Plan

6.5 Review Asset Management Plan

6.6 Review 5 year Operating and Capital Plan

6.7 Ongoing Projects

6.8 Future Projects

6.9 CAO Performance Review

7.0 NEXT ORGANIZATIONAL MEETING October \_\_\_\_\_, 20\_\_\_\_\_

8.0 ADJOURN



# VILLAGE OF STANDARD ORGANIZATIONAL MEETING

**Standard Village Office 7pm**

**Wednesday, October 9, 2024**

**PRESENT** Mayor Martin Gauthier  
 Deputy Mayor Adam Sommerfeldt  
 Councillor Richard Bryan  
 Councillor Larry Casey  
 Councillor Mike Worthington  
 CAO Yvette April  
 Admin Jennifer Sommerfeldt

**1. CALL TO ORDER:**

Y. April called the meeting to order at 7:00pm.

**2. Guest:** none (Commissioner of Oaths done only at the start of a new term)

**3. Nominations:**

**3.1. Mayor's Office**

R. Bryan nominated M. Gauthier for Mayor

L. Casey nominated A. Sommerfeldt for Mayor – A. Sommerfeldt declined

2024-10-01VOM	A. Sommerfeldt moved to cease nominations. CARRIED
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2024-10-02VOM	R. Bryan moved to elect M. Gauthier as mayor. CARRIED
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**3.2 Deputy Mayor**

L. Casey nominated M. Worthington for Deputy Mayor

M. Worthington nominated L. Casey for Deputy Mayor

2024-10-03VOM	R. Bryan moved to cease nominations. CARRIED
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2024-10-04VOM	L. Casey moved to appoint M. Worthington as Deputy Mayor. CARRIED
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No motion to appoint L. Casey due to M. Worthington's appointment by majority vote.

Y. April relinquished the chair position to Mayor M. Gauthier at 7:14pm

**4. DISCUSSION OF DUTIES**

2024-10-05VOM	A. Sommerfeldt moved to accept the appointments with updated changes. CARRIED
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Committee/ Board	Councillor	Alternate
DDSWMA Drumheller & District Solid Waste Management	Larry R. Casey	Mike Worthington
PRMS Palliser Regional Municipal Services	Adam Sommerfeldt	Mike Worthington
WADEMSA Wheatland & District Emergency Medical Services Association	Mike Worthington	Martin Gauthier
WFCSS Wheatland Family & Community Support Services	Richard Bryan	Martin Gauthier
WHMB Wheatland Housing Management Body	Martin Gauthier	No Alternate as per Housing Act

# VILLAGE OF STANDARD ORGANIZATIONAL MEETING

Standard Village Office 7pm

Wednesday, October 9, 2024

WRC Wheatland Regional Corporation	Martin Gauthier	Mike Worthington
CFWR Community Futures Wild Rose	Richard Bryan	Adam Sommerfeldt
WREMP Wheatland Regional Emergency Advisory Committee	Larry R. Casey	Mike Worthington
ICF / IDP Intermunicipal Collaboration Framework Intermunicipal Development Plan	Larry R. Casey, Carol Allard	Martin Gauthier
Municipal Planning Commission	Martin Gauthier Richard Bryan Adam Sommerfeldt	
Wheatland Regional Partnership	All Councillors	
Three Villages Meetings	All Councillors	
Ag Society AGM	Mike Worthington	
Disaster Services Committee	All Councillors	
Standard Fire Department AGM	Adam Sommerfeldt	
Standard Community Facility Enhancement Society Beautification Group/Memory Lane	Richard Bryan	
Rodeo Society	Larry R. Casey	
Library	Larry R. Casey	
SDAB	Larry R. Casey Mike Worthington	

## 5. COUNCIL MEETINGS

### 5.1. Date, Time & Location

2024-10-06VOM	R. Bryan moved to keep council meetings at the same date, time and location. CARRIED
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### 5.2. Procedural Changes – no changes

### 5.3. Per Diems

2024-10-07VOM	M. Worthington moved that the per diems include Regular & Committee meetings at \$80 or \$120 for meetings over 4 hours or \$40 for meetings under 1 hour, mileage, and the meeting in August is suspended with public notification CARRIED
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### 5.4. Signing Authority

2024-10-08VOM	R. Bryan moved to keep signing authority at status quo. CARRIED
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## 6. OTHER BUSINESS

6.1. Review Code of Conduct and sign annual commitment - signed

6.2. Review Procedural Bylaw – copies given to councillors

6.3. Appoint Auditor for the next year

2024-10-09VOM	M. Gauthier moved to appoint Gregory Harriman & Associates as the 2025 auditor. CARRIED
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# VILLAGE OF STANDARD ORGANIZATIONAL MEETING

Standard Village Office 7pm

Wednesday, October 9, 2024

- 6.4. Review Strategic Plan – copies given to councillors
- 6.5. Review Asset Management Plan – copies given to councillors
- 6.6. Review 5 year Operating and Capital Plan

2024-10-10VOM	R. Bryan moved to accept the 5 year Operating and Capital Plan as information as presented. CARRIED
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## 6.7. Ongoing Projects

- Residential lots for sale: Nov 25<sup>th</sup> deadline for complaint on Council's intent to sell below market value
- Industrial lots:
  - Easement agreement with Nutrien,
  - Have legal review and register with LTO
  - Phase 1 of Road construction Approx cost \$150,000.00
  - Researching grant
- Grants for trees
- Grants for Community Enhancement
- Grants for Solar
- Grants for Internet

## 6.8. Future Projects

- Phase 2 of the Broadway Project
- Frederick Avenue Water Sewer & Road
- 1st Street Elsinore Avenue to Christian
- Frederick Avenue: connect via gravel road
- Esso Building
- Develop non-powered sites at campground with gravel pad, firepits, picnic table and garbage cans,
- Develop gravel road to access these sites
- Revitalize Ball diamonds, needs more red shale,
- Sidewalk replacement:
  - North side of Rasmussen,
  - 1st Street East,
  - 9th Avenue,
  - 1st Street South of Frederick ,
  - East side of Broadway South of Frederick

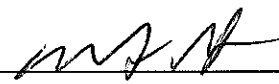
## 7. NEXT ORGANIZATIONAL MEETING

2024-10-11VOM	M. Gauthier moved to keep the next Organization Meeting on the 2 <sup>nd</sup> Wednesday of October 2025. CARRIED
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## 8. ADJOURN

R. Bryan moved to adjourn at 7:31 pm.

These minutes approved this 13 day of November, 2024.

  
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Mayor

  
\_\_\_\_\_  
CAO

Nov 13 24  
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Date

